

UNPACKING PROCESS

Ruckers Double Harpsichord, Carey Beebe MMXX
ANU Keyboard Institute

UNPACKING THE TABLE STAND

- Rest the stand in its cover, upside down on the floor
- Unzip the cover, remove the lower frame and place aside
- Flip the stand onto its spine, and remove from the cover
- Rest the stand upside down on the floor, ready to screw in the legs
- Remove the legs from their horizontal transport position by unscrewing the feet
- The legs are identical and interchangeable
- Observing the leg profile (thicker at the top), screw each leg only part way into its hole
- Juggle the lower frame of the stand over each of the seven leg bolts
- Screw each leg fully into the stand table
- Screw each foot in turn onto the base of each leg
- Flip the assembled table stand over onto its feet
- Unlock the drawer by retracting the concealed brass pin, but do not remove the pin entirely
- Now you are ready to put the instrument on the stand

PUTTING THE INSTRUMENT ON THE TABLE STAND

- Place stool at the spine side of the assembled table stand
- Place harpsichord so it is resting on its spine on the stool
- Undo bottom perimeter rope
- Flip harpsichord so it is resting in normal orientation on the stool
- Remove music desk and lid stick from their pockets on the cover
- Remove the cover from the harpsichord keyboard end first
- Avoid letting the inside of the cover touch the ground
- Fold cheek and spine of cover in before folding cover in half lengthwise
- Roll cover from keyboard end & tie up using bottom perimeter rope
- Lift the instrument off the stool
- Keeping the spine of both harpsichord and stand parallel, slide the instrument onto the stand
- If the harpsichord is not being used immediately, use the drop cover for protection

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REMOVING THE INSTRUMENT FROM THE TABLE STAND

- Remove the drop cover, keyboard end first
- Avoid letting the inside of the cover touch the ground
- Place stool at the spine side of the stand
- Slide just the tail end of the harpsichord off the spine side of the table stand
- Place moving cover over instrument, tail end first
- Slide the keyboard end towards the spine, and lift the harpsichord onto the stool
- Flip the harpsichord so it is resting on its spine on the stool
- Tie a half-hitch in cover rope in middle of keyboard
- Repeatedly loop excess cover rope between cheek/bentside & spine and tie off
- Place music desk & lid stick in their pockets on the cover
- The harpsichord can now be safely carried, or wheeled on a piano trolley

PACKING THE TABLE STAND

Note the assembled stand can be carefully carried a short distance by two people without dismantling, rotating the stand sideways if necessary to get through doorways so its spine is closest to the floor

- Remove any items from the stand drawer
- Lock the drawer using the concealed brass pin
- Flip the assembled table stand upside down
- Unscrew the feet
- Lift the lower frame off the leg threads and carefully place aside
- Unscrew all seven legs
- Insert legs into their housing in the stand braces and screw on the feet
- Unroll the stand cover and unzip the spine zipper
- Insert the tail end of the stand into the cover first
- Place the lower frame on the stand table in the cover
- Do up the zipper
- Loop excess bottom rope to bind everything together
- The stand can now be easily lifted by two people

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